



CPA

CHARTERED
PROFESSIONAL
ACCOUNTANTS

ATLANTIC
SCHOOL
OF BUSINESS

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Notice of Fee Increase - Effective April 1, 2023

Frequently Asked Questions

CPA Atlantic School of Business will be implementing a general increase on tuition and related fees effective April 1, 2023. This fee increase will apply to CPA preparatory courses, the CPA Professional Education Program (CPA PEP), and the CPA Common Final Examination (CFE). Furthermore, a late-registration fee of \$230 will now apply for CPA PEP and CFE registrations completed after the posted deadlines.

If you have any comments, questions, or concerns about these changes or any aspect of your CPA path, please be in touch with our program team at registrations@cpaatlantic.ca.

[FAQs – Tuition-Fee Adjustments for April 1](#)

Q: Will I have to pay the increased fee if I'm already registered for the spring intake?

No. Registrations received prior to April 1, 2023 for the upcoming Spring PEP cohort and Semester 3 CPA preparatory course semester will be subject to current fees. Registrations received April 1, 2023 and onwards for these intakes, or any future intakes, will be subject to the new fees.

[FAQ – Introduction of Late-Registration Fees \(PEP and CFE\)](#)

Q: What specifically must be received by CPA Atlantic School by the registration deadline to avoid a late registration fee for CPA PEP modules and the CFE?

Your registration must be submitted through the CPA Atlantic School "Self-Serve Registration Portal" and full payment (or proof that payment is forthcoming) must be received by the school by the registration deadline to avoid the late registration fee for CPA PEP modules and the CFE. Proof of payment can be sent by you or your employer to finance@cpaatlantic.ca.

Q: My CPA eligibility report was issued after the registration deadline. Should I wait until the next semester to avoid the late-registration fee?

In these circumstances, you should immediately proceed with your current registration, even if the deadline has passed. Note that upon submitting your registration (after the deadline), you will automatically be invoiced for a late fee. However, you may then contact finance@cpaatlantic.ca to request for the late-fee portion to be removed.

Q: As CPA PEP module results aren't usually released prior to the next registration deadline, should I register for my next module before getting my result?

Yes, you should register and pay for your next CPA PEP module prior to the registration deadline, even if you have not received the result from your current CPA PEP module. You will be automatically withdrawn without academic or financial penalty should you be unsuccessful in a prerequisite module.



The amount paid will remain as full credit on your account and applied towards future balances with CPA Atlantic School. This amount can also be refunded upon request.

Q: I have registered for my second CPA PEP core/elective module prior to the deadline but just found out I was unsuccessful in my attempt at the first core/elective module. If I now wish to re-enroll in the unsuccessful module instead of proceeding with my current registration, will I need to pay the late registration fee to make that switch?

Candidates will have a **one-week (7 day) grace period** from the date results are released to re-enroll in a core or elective module which they were unsuccessful. Please proceed in re-enrolling in the unsuccessful module through the registration portal. An invoice will be issued to you, including a late fee. Please contact finance@cpaatlantic.ca to request the late fee be removed and a withdrawal from your previously submitted registration. The School will withdraw your previously submitted registration, remove the late fee from your balance owing and re-apply your payment to the new balance for your re-enrolled module fee.

Q: The Re-Write and Challenge Exam Registration Deadline has passed, but I wish to enroll in one of these exams. Who can I contact to discuss my ability to do so?

Candidates wishing to enroll in a CPA PEP challenge or re-write exam after the posted deadline will require pre-approval from the school prior to enrolling. Please contact exams@cpaatlantic.ca if you wish to enroll in a re-write or challenge exam after the deadline, as registration will not be available through the registration portal. Any approved late registrations for a re-write or challenge exam will be subject to a late enrollment fee.

Q: My international study permit is still being processed. Should I still register prior to the registration deadline in anticipation of it being ready for the module start date? What if it is not approved in time?

Yes, you should still register, submit payment and begin to prepare if you anticipate your study permit to be approved prior to the module start date. Should the study-permit approval not be received prior to the module start date or CFE, you will be withdrawn without any academic or financial penalties.

Q: In the preceding situations, where an unsuccessful result or study permit forces a withdrawal from my next module, would I get a refund or a credit for the payment I submitted for that module fee?

Upon request, a refund will be issued to candidates that are not able to proceed to the next course due to their previous result or study permit status. Otherwise, the payment will be left as a credit on the candidates account and will be applied towards future balances with CPA Atlantic School.