

Finance Manager

Located in beautiful Beach Point, Prince Edward Island, Beach Point Processing Company is a processor of wild caught, North Atlantic lobster from Canada and Maine. The majority of our lobster comes from sustainable fisheries certified by the Marine Stewardship Council (MSC). Years spent perfecting production methods, optimizing specifications and improving quality have resulted in a wide variety of frozen lobster products that will exceed your expectations.

Reporting to the General Manager and an important member of the management team, the **Finance Manager** will undertake all aspects of financial management, including corporate accounting, regulatory and financial reporting, budget and forecasts preparation, as well as the development of internal control policies and procedures.

Responsibilities

- Manage all accounting operations including Billing, A/R, A/P, GL, Cost Accounting, Inventory Accounting and Revenue Recognition.
- Coordinate and direct the preparation of the budget and financial forecasts and report variances.
- Prepare daily inventory costing reports, and balance to plant reports; balance monthly cycle counts. Post inventory once balanced.
- Prepare and publish timely monthly financial statements.
- Coordinate the preparation of regulatory reporting.
- Research technical accounting issues for compliance.
- Support month-end and year-end close process.
- Ensure quality control over financial transactions and financial reporting.
- Manage and comply with local, provincial, and federal government reporting requirements and tax filings.
- Develop and document business processes and accounting policies to maintain and strengthen internal controls.
- Provide training to identified colleague to ensure consistent coverage of the position.
- Additional controller duties as necessary.

Required

- Bachelor's degree (preferably with a major in accounting, finance, or a related field); with a CPA designation. A master's degree or additional relevant professional certifications is considered an asset.
- Strong Cost Accounting skills preferred.
- 5 years experience in accounting.

Preferred

- Preference will be given to candidates who have previous experience in a processing environment.
- Proficient in Microsoft Office suite including Word, Excel, and Outlook, and other PC Programs.

Looking for work-life balance in a beautiful ocean-side setting? If so, this job offers that and more! Email your cover letter and resume to our HR Manager at Beckie.Walbourne@beachpoint.ca.